

February 1, 2010

Dear BSO Parents,

The CSAP testing window is quickly approaching. This letter will serve two purposes in preparing for CSAP testing:

- 1) Notify parents and students of the **test dates** and the **sites** that will be set up for this test administration. Students have been assigned to sites that are believed to be most appropriate for them due to their geographic location. Please use the chart below to determine what date your student will test and what test site your student will be attending. If your assigned test site will not work, please contact Wendy O'Rourke **no later than February 12<sup>th</sup>** so that we can discuss alternate arrangements (719-873-9862).
- 2) Direct parents to the necessary CSAP forms and logistics information that has been posted on the Branson School Online website.

Branson School Online 2010 CSAP Test Site Assignment Chart				
Home Town	General Area	Testing Site	Test Site Address	Date of Testing
Agular, Trinidad, Weston,	<b>Trinidad</b>	Trinidad State Junior College Library	600 Prospect Street, Trinidad, CO 81082	March 15,16,17
Pueblo, Pueblo West, Gardner, Rye, Walsenburg	<b>Pueblo</b>	Pueblo Community College: Fortino Ballroom	900 West Orman Avenue Pueblo, CO 81004	March 16,17,18
Canon City, Florence, Crowley, Penrose	<b>Canon City</b>	Holiday Inn Express: Conference Room	110 Latigo Lane Canon City, Colorado 81212	March 2, 3, 4
Glenwood Springs, Gypsum, New Castle, Eagle, Edwards, Silt	<b>Glenwood Springs</b>	Residence Inn Marriot	125 Wulfsohn Road, Glenwood Springs, CO 81601	March 15,16,17
Fort Collins, Evans, Greeley, Keenesbury, Loveland, Windsor, Milliken,	<b>Fort Collins/Greeley</b>	Aims Event Center	5590 West 11th Street Greeley, CO 80634	March 15,16,17

Colorado Springs, Black Forest, Fountain, Peyton, Monument, Calhan, Yoder	<b>Colorado Springs</b>	University of Phoenix Rooms TBD	5725 Mark Dabbling Blvd. Ste. #150 Colorado Springs, CO 80919	March 2, 3, 4
Aurora, Castle Rock, Elbert, Elizabeth, Englewood, Highlands Ranch, Lakewood, Littleton, Northglenn, Parker, Strasburg	<b>South Denver</b>	University Center at Chaparral Rooms TBD	University Center at Chaparral 15653 Brookstone Dr. Parker, CO 80134	March 9, 10, 11
Arvada, Brighton, Broomfield, Centennial, Commerce City, Denver, Evergreen, Fort Lupton, Golden, Henderson, Lafayette, Lochbuie, Lyons, Thornton, Westminster, Wheat Ridge	<b>North Denver</b>	Front Range Community College / College Hill Library Library: 3-5; FRCC Snowy Peaks: 6-8; Rocky Mountain: 9-10	Front Range Community College 3645 West 112th Ave Westminster, CO 80031	March 8, 9, 10
Woodland Park, Divide, Florissant, Lake George, Breckinridge, Fairplay	<b>Woodland Park</b>	Ute Pass Culture Center	210 East Midland Ave. Woodland Park, CO 80866	March 1, 2, 3
Craig, Maybell,	<b>Craig</b>	TBA	TBA	TBA
La Junta, Las Animas, Swink, Wiley	<b>Southeast Colorado/ Las Animas</b>	Las Animas Library	Las Animas Library 306 5th Street Las Animas CO 81054	March 9, 10, 11

**Test Sites Sponsored by other online schools:**

**Specific BSO students who live close to these sites have been approved to test at these sites.....approved students will be notified. These sites are not open to all BSO students. Students attending these sites will receive specific schedule information. Approved students, please take note of the test dates and testing schedules for the test site you will be attending. These sites are sponsored by other online schools and as such the testing dates and schedule may differ from the designated Branson test dates and schedule.**

Grand Junction, Montrose, Naturita, Parachute	<b>Grand Junction</b>	TBA	March 15,16,17,18
Brush, Orchard, Sterling	<b>North East / Sterling</b>	Northeastern Junior College 100 College Ave Sterling CO	March 8, 9, 10
Alamosa, Antonito, Blanca, Del Norte, South Fork (San Luis Valley)	<b>San Luis Valley</b>	Grades 5-7: Carnegie Library 120 Jefferson Street, Monte Vista, CO Grades 8-10 Delta Center 345 Prospect Ave., Monte Vista, CO	March 8, 9, 10
Durango, Ignacio, Cortez, Silverton	<b>Pagosa Springs</b>	TBA	March 1, 2, 3, 4

It is mandated by the state of Colorado that every student in grades 3 – 10 take the CSAP exam. By signing the performance contract, parents and students have agreed to make necessary arrangements to complete CSAP testing. It is very important to our school and district that each of our students takes this assessment and performs to the very best of his/her ability. We appreciate extra effort on the part of our families that it takes to make arrangements to attend CSAP testing.

In order to ensure efficient operation of BSO testing facilities, please review the contents of the two additional documents that are available on the BSO website. To access these documents and other CSAP related information, go to the Branson School Online website: <http://www.bransonschoolonline.com>. Once you reach the BSO homepage, click on the “Parents” link, and then click on the tab titled “CSAP”. There you will find links to the two documents below:

- CSAP Registration form:
  - 2010 CSAP Registration Form (must be filled out and brought to the testing facility on the first day of testing)
  - Emergency Release Form (must be signed and brought to the testing facility on the first day of testing)

- CSAP Tips, Rules and Regulations
- Vision and Hearing Screening Statement
- Suggested testing schedule by grade level:
  - 3<sup>rd</sup> grade
  - 4<sup>th</sup> and 6<sup>th</sup> grade
  - 5<sup>th</sup> grade
  - 7 – 10<sup>th</sup> grade (Note: only 8<sup>th</sup> graders and 10<sup>th</sup> graders take the Science tests)

After you have reviewed the information on the documents listed above, please print and sign the appropriate forms to bring with you on the first day of testing. Please note that a letter similar to this one was sent out to parents via email by homeroom teachers, we have sent this hard copy to make sure that all parents receive the necessary CSAP information. We look forward to seeing you and your student at your designated test site. Again, we appreciate the extra effort it requires for each of our families to make arrangements to participate in CSAP testing. If you have questions, please feel free to contact Wendy O'Rourke.

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